

## FieldSyte Electric Projects (Staking)

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Department : Training  
Reports to : Training Team Lead  
Location : Remote  
Classification : Salary/Exempt/Full-time

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### JOB SUMMARY

FieldSyte Electric Projects Product Trainer is primarily responsible for all onsite and/or virtual training associated with Milsoft's FieldSyte/Staking product line. Knowledge of and ability to train on other Milsoft E&O applications will also be required. This position will require **extensive** travel.

### ESSENTIAL FUNCTIONS

1. Plans and delivers training courses on-site, regionally, and via webinar as necessary and at the direction of the Training Team Lead to our customers and Milsoft employees.
2. Assesses relevant customer training needs in consultation with the Training Team Lead and other departmental heads, including necessary assessment methods and measurement systems.
3. In conjunction with the Training Team Lead, the FieldSyte Electric Projects Product Trainer will create a functional curriculum and schedule all training for FieldSyte Electric products.
4. Assists appropriate company staff with organizing and scheduling training venues, logistics, transportation, and accommodations to achieve efficient training attendance and delivery, including equipment and materials.
5. Work with FieldSyte and other application owners to report bugs, create feature requests, and suggest enhancements for our customers.
6. Ensures that all training activities are relevant and current.
7. Develop and maintain training manuals.
8. Develop and maintain self-knowledge in relevant fields at all times.
9. MUST be available to travel extensively.
10. MUST maintain regular, consistent, professional attendance, punctuality, personal appearance, and adherence to relevant health and safety procedures.
11. Upholds, safeguards, and promotes Milsoft's values and philosophy, particularly those related to ethics, integrity, and corporate responsibility
12. Other duties not included in this Job Description may be necessary or assigned occasionally. Such duties do not generally change the job level.

### QUALIFICATIONS

1. Excellent presentation, interpersonal, team and communication skills are vital.
2. Must be proficient in understanding Milsoft's software applications and deployment requirements. Must demonstrate a high capability to communicate retained knowledge to others.
3. Proficient in Google Suite and MS Office products.
4. Bachelor's degree preferred with a minimum of three years in roles associated with training, curriculum development, product deployment, and/or relating to the technical field(s).
5. Exceptional dedication to detail with high emphasis on goal achievement.

Submit resume to [hr@milsoft.com](mailto:hr@milsoft.com)

04/2025